

**MINUTES OF MEETING
OSCEOLA CHAIN OF LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Osceola Chain of Lakes Community Development District was held Wednesday, **November 2, 2022** at 1:33 p.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum were:

Tony Iorio	Chairman
Doug Beasley	Assistant Secretary
Kimberly Locher	Assistant Secretary

Also present were:

George Flint	District Manager
Sarah Sandy	District Counsel
Chris Allen	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Iorio called the meeting to order, and Mr. Flint called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oath of Office to Newly Elected Supervisors

Mr. Flint being a notary public of the State of Florida administered the oath of office to the newly elected supervisors, Mr. Iorio, Mr. Beasley, and Ms. Locher.

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B. Consideration of Resolution 2023-01 Canvassing and Certifying the Results of the Landowners' Election

Mr. Flint stated just prior to this meeting we held the landowner election and Mr. Iorio received 46 votes, Mr. Beasley received 46 votes and Ms. Locher received 45 votes. Mr. Iorio and Mr. Beasley will serve four-year terms of office and Ms. Locher will serve a two-year term of office. This resolution canvasses and certifies the results of the landowner election and will be filled in with the information as stated.

On MOTION by Mr. Iorio seconded by Ms. Locher with all in favor Resolution 2023-01 was approved, as filled in on the record.

C. Consideration of Resolution 2023-02 Electing officers

Mr. Flint stated next is Resolution 2023-02 electing officers. After each election the statutes require that the board consider election of officers. Currently Mr. Iorio is the chair, Mr. Lonas is vice chair, and Mr. Beasley, Mr. Tassone and Ms. Locher are assistant secretaries. I am secretary, Jill Burns is treasurer and Katie Costa is assistant treasurer. We can handle each office individually or you can elect a slate of officers.

On MOTION by Mr. Iorio seconded by Ms. Locher with all in favor Resolution 2023-02 reflecting the same slate of officers was approved.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 6, 2022 Meeting

On MOTION by Mr. Iorio seconded by Ms. Locher with all in favor the minutes of the July 6, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Business Matters

A. Consideration of Audit Engagement letter – Grau & Associates

On MOTION by Mr. Iorio seconded by Mr. Beasley with all in favor the engagement letter with Grau & Associates to perform the fiscal year 2022 audit in an amount not to exceed \$5,700 was approved.

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B. Consideration of Proposal for Landscape Maintenance – Down to Earth

Mr. Flint stated the district currently has an agreement with Down to Earth to provide landscape maintenance for the district's lands. That agreement expires at the end of December, they have come back with a proposed increase of 20% to their annual contract. We have reached out to the HOA management company, they also use Down to Earth; we are a smaller piece of the pie as far as maintenance goes. They did say they solicited proposals and even with the increase Down to Earth was still the low bidder and I have talked with the chairman because the dollar amount of the contract is less than \$50,000 with the increase, the fact that the HOA is remaining with them, and our agreement typically has a 30-day out without cause, we recommend that you go ahead and approve the agreement and if you decide to bid you can bid it with 30-day's notice.

On MOTION by Mr. Iorio seconded by Ms. Locher with all in favor the proposal from Down to Earth for landscape maintenance was approved.

SIXTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager**i. Review of Insurance Property Schedule**

Mr. Flint stated we included the insurance property schedule for the board's information. Our insurance is with Florida Insurance Alliance, they insure over 400 CDDs in the State of Florida. As a practice going forward, we are going to include the property schedule so everyone looks at it as a reminder that we need to look at that annually. I don't believe there has been anything that needs to be added to that list.

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ii. Approval of Check Register

On MOTION by Mr. Iorio seconded by Mr. Beasley with all in favor the check register was approved.

iii. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package for review.

SEVENTH ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor Requests

There being none,

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Locher seconded by Mr. Iorio the meeting adjourned at 1:41 p.m.

Tricia Adams
Secretary/Assistant Secretary

Tony Iorio
Chairman/Vice Chairman