

**MINUTES OF MEETING
OSCEOLA CHAIN OF LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Osceola Chain of Lakes Community Development District was held Wednesday, **May 1, 2024**, at 1:14 p.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum were:

Jason Lonas	Vice Chairman
Doug Beasley	Assistant Secretary
Kimberly Locher	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Sarah Sandy <i>by telephone</i>	District Counsel
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 1:14 p.m. called the roll and stated Supervisor Jason Lonas was sworn in prior to calling the meeting to order.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the March 6, 2024
Board of Supervisors Meeting and Audit
Committee Meeting**

On MOTION by Mr. Beasley seconded by Ms. Locher with all in favor the Minutes of the March 6, 2024 Board of Supervisors Meeting and the Audit Committee Meeting were approved as presented.

May 1, 2024

Osceola Chain of Lakes CDD

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2024-03
Approving the Fiscal Year 2025 Proposed
Budget**

Ms. Adams stated next is consideration of Resolution 2024-03 approving the fiscal year 2025 proposed budget and setting a public hearing for adoption for August 7, 2024 at 1:00 p.m. at the library. It also allows transmittal of the proposed budget to the local governments, posting it on the district’s website and noticing the public hearing. Attached to the resolution is a draft budget and we are proposing an assessment increase. The driver for the increase is establishment of a midge management program. The proposal for midge management was \$50,000 per year and at the time the board chose to do a one-time treatment and roll the program into the budget for fiscal year 2025. The proposed total expenditures is \$288,775. In the admin section we are proposing \$113,003 and operations and maintenance is proposed to be \$175,772. There are two product types, the 50-foot platted and 60-foot platted and the proposed per unit assessment for the 50-foot lot is \$527.85 and \$633.42 for the 60-foot lots. The proposed annual increase is \$115.32 and \$138.38 respectively and the gross amount will be in the property tax bill for all property owners within the district.

On MOTION by Mr. Beasley seconded by Mr. Lonas with all in favor Resolution 2024-03 Approving the Proposed Budget and Setting the Public Hearing for August 7, 2024 was approved as amended.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2024-04 Setting
the Time, Date and Location of the
Landowners’ Election and Meeting**

Ms. Adams stated next is resolution 2024-04 setting the date, time and location of the landowners’ election and meeting. Seat 4 will be filled by landowners’ election and we propose to have that election on November 6, 2024 at 1:00 p.m. in the Celebration library.

On MOTION by Mr. Lonas seconded by Ms. Locher with all in favor Resolution 2024-04 Setting the Time, Date and Location of the Landowners’ Election and Meeting for November 6, 2024 at 1:00 p.m. was approved.

May 1, 2024

Osceola Chain of Lakes CDD

SIXTH ORDER OF BUSINESS

Presentation of Fiscal Year 2023 Audit Report

Ms. Adams stated as noted in the letter to management there are no findings or recommendations, the audit is in compliance with the auditor general of the State of Florida and this is a clean audit.

On MOTION by Ms. Locher seconded by Mr. Lonas with all in favor the Fiscal Year 2023 Audit was Accepted and Staff was Authorized to Transmit the Final Report to the State of Florida.

SEVENTH ORDER OF BUSINESS

Presentation of Series 2018 and 2020 Arbitrage Rebate Reports

A copy of the arbitrage rebate reports that indicate no rebate liability was included in the agenda package.

On MOTION by Mr. Lonas seconded by Mr. Beasley with all in favor the Series 2018 and 2020 Arbitrage Rebate Reports were accepted.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Sandy stated we did receive the partial mortgage release for the right of way tracts in Phases 4 & 5 and we were able to execute and record the deeds for those right of way tracts, which would convey the right of way to the city. I will follow-up with the district engineer to make sure the city receives those.

B. Engineer

There being no comments, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Ms. Locher seconded by Mr. Beasley with all in favor the Check Register in the amount of \$15,795.79 was approved.

May 1, 2024

Osceola Chain of Lakes CDD

ii. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package for review.

iii. Presentation of Registered Voters, 774

Ms. Adams stated we have a letter from the Supervisor of Elections indicating that there are 774 registered voters residing in the district.

D. Field Manager

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Locher seconded by Mr. Lonas the meeting adjourned at 1:31 p.m.

Signed by:
Tricia Adams
Secretary/Assistant Secretary

Signed by:
Jason Lonas
Chairman/Vice Chairman